

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 19-2026

RESOLUTION AUTHORIZING THE APPOINTMENT OF THE REGISTRAR

WHEREAS, Terry Shannon served as Registrar with dedication and professionalism since 2009 and has notified the Commissioners of her intent to retire as of April 30, 2026; and

WHEREAS, N.J.S.A. 26:8-13 requires every Municipality to appoint a local Registrar for a three years term; and

WHEREAS, Eileen Holcombe has been serving in the role of Deputy Registrar;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Borough of Tavistock that Eileen Holcombe is hereby respectively appointed to the position of Registrar for the Borough of Tavistock for the term of May 1, 2026 to April 30, 2029.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on April 28, 2026.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 20-2026

RESOLUTION UPDATING DESIGNATING DEPOSITORY FOR THE BOROUGH OF TAVISTOCK

WHEREAS, R.S. 40A:4-63 provides that monies held in any separate fund shall be treated as monies held in trust for the purpose for which such separate fund was treated and shall not be diverted to any other purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Commissioners of the Borough of Tavistock that Mid Penn Bank of New Jersey shall be the depositories for the following accounts:

1. Current Fund
2. Payroll Account

BE IT FURTHER RESOLVED, that the Municipal Clerk/Chief Financial Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Municipal Clerk/Chief Financial Officer and the Tax Collector. In the absence of the Municipal Clerk/Chief Financial Officer, the Mayor shall sign in the place of the Tax Collector.

BE IT FURTHER RESOLVED, that upon transition of funds to Mid Penn Bank, the Municipal Clerk/Chief Financial Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Municipal Clerk/Chief Financial Officer and the Tax Collector. In the absence of the Tax Collector, Mayor shall sign.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on April 28, 2026.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 21-2026

**CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions
Under Title VII of the Civil Rights Act of 1964”**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Borough of Tavistock, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on April 28, 2026.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Damm				
Commissioner Rubino				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 22-2026

TO INTRODUCE THE 2026 MUNICIPAL BUDGET OF THE BOROUGH OF TAVISTOCK

BE IT RESOLVED, that the following statement of revenues and appropriations shall constitute the Local Municipal Budget for the year 2026;

BE IT FURTHER RESOLVED, that the said budget be published on Borough’s website and in the Retrospect Newspaper on May 15, 2026 as follows:

A hearing on the budget and tax resolution will be held virtually on May 26, 2026, at 6:00 o’clock p.m., at which time and place objections to said budget and tax resolution of the Borough of Tavistock for the year 2026 may be presented by taxpayers or other interested persons. Access to the meeting will be available on the Borough’s website.

Summary of General Section of Budget	<u>Current Fund</u>
Municipal Purposes within “CAPS”	\$ 196,897.40
Municipal Purposes excluded from “CAPS”	\$
Deferred Charges excluded from “CAPS”	\$ 2,000.00
Reserve for Uncollected Taxes	\$ 0.00
Total General Appropriations	\$ 198,897.40
Less: Anticipated Revenues	\$ 22,098.00
Amount to be Raised by Taxation	\$ 176,799.40

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on April 28, 2026.

DENISE K MOULES
Clerk