

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION #01-2025

SETTING THE DATES FOR 2025 COMMISSIONER MEETINGS

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is an Annual Notice of Public Meetings of the Borough of Tavistock Commissioners for 2025 to be held via virtual meeting or at the Tavistock Borough Hall.

Tuesday, February 25, 2025
Tuesday, March 25, 2025
Tuesday, April 22, 2025
Tuesday, May 27, 2025
Tuesday, June 24, 2025
Tuesday, July 22, 2025

Tuesday, August 26, 2025
Tuesday, September 23, 2025
Tuesday, October 28, 2025
Tuesday, November 25, 2025
Tuesday, December 23, 2025

BE IT HEREBY RESOLVED by the Commissioners of the Borough of Tavistock have established the Commissioner Meetings dates for 2025.
BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 02-2025

RESOLUTION FOR 2025 TEMPORARY BUDGET

WHEREAS, the Board of Commissioners of the Borough of Tavistock is required pursuant to N.J.S.A. 40A: 4-19 to provide that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the total appropriation in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$186,141.00; and

WHEREAS, 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$48,862.00 and

NOW THEREFORE, BE IT RESOLVED that the 2025 temporary appropriation prepared by the Finance Officer in the sum of \$48,862.00 for Current Fund expenditures is hereby approved; and

BE IT FURTHER RESOLVED that a copy of this Resolution setting forth each line item shall be made available through the Municipal Clerk for public review.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 3-2025

**RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL
BOROUGH SOLICITOR FOR THE BOROUGH OF TAVISTOCK**

WHEREAS, there exists a need for Borough Solicitor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Stuart Platt, Esquire to be the Borough Solicitor for the Borough of Tavistock during the year 2025.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 4-2025

**RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL
BOROUGH AUDITOR FOR THE BOROUGH OF TAVISTOCK**

WHEREAS, there exists a need for a Borough Auditor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Jennifer Bertino of Bowman & Company LLP to be the Borough Auditor for the Borough of Tavistock during the year 2025.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 5-2025

**RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL
BOROUGH ENGINEER FOR THE BOROUGH OF TAVISTOCK**

WHEREAS, there exists a need for a Borough Engineer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Tim Staszewski of Remington & Vernick for the Borough of Tavistock during the year 2025.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 6-2025

**RISK MANAGEMENT CONSULTANT
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of Tavistock Borough has resolved to join Camden County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis and;

WHEREAS, the Bylaws of said Fund permit each municipality to appoint a RISK MANGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Connor Strong & Buckelew as its Risk Management Consultant for the Borough of Tavistock during the year 2025.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 7-2025

**RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL
PLANNING SERVICES FOR THE BOROUGH OF TAVISTOCK**

WHEREAS, there exists a need for a Borough Planner; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Leah Furey Bruder of LFB Planning for the Borough of Tavistock during the year 2025.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 8-2025

DESIGNATING LEGAL NEWSPAPERS FOR 2025

WHEREAS, Section 3D of the “Open Public Meetings Act”, Chapter 231 P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the Official Newspaper; and

WHEREAS, these newspapers designated by this body must be the ones which have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock, County of Camden, State of New Jersey, as follows:

1. The Courier Post Newspaper located at Cuthbert Boulevard and Hampton Road, Cherry Hill, NJ, and the Retrospect Newspaper of 732 Haddon Avenue, Collingswood, NJ, are hereby designated to receive all notices of meetings as required under the “Open Public Meetings Act”.
2. It is the opinion of this body that the Courier Post Newspaper and the Retrospect Newspaper have the greatest likelihood of informing the public within the jurisdictional area of this body of such meeting.
3. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Tavistock, that the Courier Post Newspaper and the Retrospect Newspaper be and are hereby designated as the Legal Newspapers of the Borough of Tavistock for the year 2025.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 9-2025

RESOLUTION DESIGNATING DEPOSITORY FOR THE BOROUGH OF TAVISTOCK

WHEREAS, R.S. 40A:4-63 provides that monies held in any separate fund shall be treated as monies held in trust for the purpose for which such separate fund was treated and shall not be diverted to any other purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Commissioners of the Borough of Tavistock that First Colonial Community Bank of New Jersey shall be the depositories for the following accounts:

1. Current Fund
2. Payroll Account

BE IT FURTHER RESOLVED, that the Municipal Clerk/Chief Financial Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Municipal Clerk/Chief Financial Officer and the Deputy Municipal Clerk. In the absence of the Municipal Clerk/Chief Financial Officer, the Deputy Municipal Clerk shall sign in her place along with the Tax Collector.

BE IT FURTHER RESOLVED, that upon transition of funds to First Colonial Community Bank, the Municipal Clerk/Chief Financial Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Municipal Clerk/Chief Financial Officer and the Deputy Municipal Clerk. In the absence of the Deputy Municipal Clerk, the Tax Collector shall sign.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK
RESOLUTION # 10-2025**

RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-14 requires all municipalities in the State of New Jersey to adopt a cash management plan that is subject to the annual audit;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Borough of Tavistock that the following requirements shall be adhered to:

The Borough Governing Body shall annually designate the legal depositories for all municipal funds. The resolution may be amended from time to time as the Borough Governing Body deems necessary. Such a resolution shall be deemed a part of the cash management plan.

The Borough Governing Body shall annually establish by resolution adopted at its annual reorganization meeting the required signatories to the municipal bank accounts.

All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest-bearing account in the name of the Borough of Tavistock, or shall be turned over to the treasurer within 48 hours of receipt.

All revenues received by the Municipal Clerk, Chief Financial Officer and Tax Collector shall be deposited to interest bearing accounts in the legal depositories.

No municipal funds shall be disbursed prior to approval of the Borough Governing Body except for debt service payments, investments, payroll turnovers to agencies and vendors approved by the Governing Body. Debt service payments and discount vouchers must be ratified after payments.

The Borough will follow the MEL’s JCFI Banking Best Practices governing Wire Transfers, ACH Payments and Check Issuance. The Finance Office will further confirm that its financial institutions adhere to these requirements.

It shall be the responsibility of the Chief Financial Officer to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds in commercial banks, savings banks, savings and loans, etc., the treasurer shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. The Chief Financial Officer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place the funds in any such legal investment, unless otherwise restricted by the Governing Body. The Chief Financial Officer shall report monthly all investment transactions as required by N.J.S.A. 40A:5-15.2 to the Governing Body.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION # 11-2025

**AUTHORIZE APPROVING EXPENSES PRIOR TO RATIFICATION BY THE BOROUGH OF
TAVISTOCK BOARD OF COMMISSIONERS AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS
FOR 2025**

WHEREAS, the Borough Chief Financial Officer and Borough Administrator are responsible to pay for services rendered and payroll obligations; and

WHEREAS, the Board of Commissioners meetings do not always coincide with paying the obligation for services and payroll in a timely manner and it is sometimes necessary to make these payments prior to the next regularly scheduled council meeting; and

WHEREAS, the Chief Financial Officer and Borough Attorney have advised that the governing body may provide for the pre-payment of these items by resolution so that they may be paid in a timely manner without penalty when necessary;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Borough of Tavistock, County of Camden, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, telephone, etc.).
2. Borough payroll and related agencies.
3. Governmental fees and other statutory payments (school, county and state fees);
4. Bills pertaining to the advertising, printing and mailing costs of the Borough.
5. Supplies and/or materials needed so long as they are provided for in the Budget.
6. And other items of expense with written approval from the Chief Financial Officer.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA, MAYOR

ATTEST:

DENISE K. MOULES, CLERK

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 12-2025

**RESOLUTION DESIGNATING
THE BOROUGH’S PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Tavistock, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency’s contracting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Commissioners of the Borough of Tavistock, that the Municipal Clerk, Denise K. Moules, is hereby appointed as the P.A.C.O. for the Borough of Tavistock for a term expiring December 31, 2025.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION NO. 13-2025

**AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF TAVISTOCK
AND BOROUGH OF BARRINGTON RELATIVE TO BARRINGTON PROVIDING OFFICE
SUPPORT SERVICES**

WHEREAS, the Borough of Barrington is a municipal entity organized under the laws of the State of New Jersey and located in Camden County ("Barrington"); and

WHEREAS, the Borough of Tavistock (hereinafter "Tavistock") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, Tavistock and Barrington have agreed to have Barrington provide office support services to conduct municipal business pursuant to N.J.S.A. 40A:65-1, et seq.; and

WHEREAS, Tavistock and Barrington intend by virtue of this document to set forth the terms and conditions of this Agreement; and

WHEREAS, the proper and respective municipal officials will be authorized to execute this Shared Services Agreement pursuant to the Ordinances and Resolutions of the Barrington Borough Council and the Tavistock Board of Commissioners, attached hereto and made a part of this Agreement; and

WHEREAS, this Resolution is necessary to permit the Mayor and Borough Clerk of the Borough of Tavistock to execute this Shared Services Agreement on behalf of the Borough of Tavistock;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Commissioners of the Borough of Tavistock, County of Camden, State of New Jersey that, pursuant to Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the Shared Services Agreement, a copy of which is attached hereto as Exhibit "A", authorizing the sharing of the services provided by the Borough of Barrington for office support services by the Borough of Tavistock, be and hereby is approved.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA, MAYOR

ATTEST:

DENISE K. MOULES, CLERK

STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK

RESOLUTION #13-2025

AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF TAVISTOCK
AND BOROUGH OF BARRINGTON RELATIVE TO BARRINGTON PROVIDING OFFICE
SUPPORT SERVICES

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K. MOULES, CLERK

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 14 - 2025

**AUTHORIZING THE APPOINTMENT OF THE COMMISSIONER TO THE CAMDEN COUNTY JOINT
INSURANCE FUND**

WHEREAS, the Borough of Tavistock participates in the Camden County Joint Insurance Fund (The "Fund") which was created for the purpose of self-insuring property and casualty insurance; and

WHEREAS, the Bylaws of the "Fund" calls for the appointment of a commissioner to the "Fund" from each participating municipality; and

WHEREAS, the appointment of the Commissioner expired and the Board of Commissioners wish to appoint such Commissioner to said "Fund" for a two-year term; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Tavistock, County of Camden, State of New Jersey, that Terry Shannon, Deputy Municipal Clerk is hereby appointed as Commissioner on January 1, 2025, for a two-year term that will expire December 31, 2026; and

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION #15-2025

**SETTING INTEREST RATE CHARGES FOR DELINQUENT TAXES
IN THE BOROUGH OF TAVISTOCK FOR 2025**

BE IT RESOLVED, by the Commissioners of the Borough of Tavistock that the interest rate to be charged for Delinquent Taxes and Assessments for the Year 2025 shall be charged at the rate of eight (8) percent per annum; and

BE IT FURTHER RESOLVED, that a grace period of ten (10) days shall be allowed before interest shall be collected as provided by Chapter 105, P.L. 1965 (Amending R.S. 54:4-67); and

BE IT FURTHER RESOLVED, that the interest rate to be charged on any Delinquent Tax or Assessment in excess of \$1,500.00 shall be charged at the rate of eighteen (18) percent per annum.

BE IT FURTHER RESOLVED, that an additional penalty of 6% shall be levied on the amount of the delinquencies in excess of \$10,000.00.

BE IT FURTHER RESOLVED, that on all Tax Title Liens, an additional redemption penalty shall be charged as follows: 2% penalty on the amount due over \$200.00 up to \$5,000.00; 4% up to \$10,000.00 and 6% in excess of \$10,000.00.

JOSEPH DEL DUCA
Mayor

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE MOULES
Borough Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 16-2025

**RESOLUTION OF THE BOROUGH OF TAVISTOCK APPOINTING
RON BREINING TO THE POSITION OF TAX ASSESSOR**

WHEREAS, N.J.S.A. 40A:9-146 requires every municipality to have a Tax Assessor appointed by the governing body of the municipality; and

WHEREAS, pursuant to N.J.S.A. 40A:9-148, “Every municipal tax assessor and deputy assessor shall hold his office for a term of 4 years from the first day of July next following his appointment. Vacancies other than due to expiration of term shall be filled by appointment for the unexpired term”; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Commissioners of the Borough of Tavistock that Ron Breining be and hereby is appointed Tax Assessor beginning January 1, 2025, to June 30, 2025 and a full four-year term beginning July 1, 2025 and ending June 30, 2029.

BE IT FURTHER RESOLVED that a copy of the resolution be forwarded to the Camden County Board of Taxation.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2025.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				

STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK

RESOLUTION No. 17-2025

**RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS, ADDED AND
OMITTED ASSESSMENT APPEALS AND ROLLOVER COMPLAINTS WITH THE
CAMDEN COUNTY BOARD OF TAXATION**

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate;

WHEREAS, responsibility for maintenance and correction of the assessment lists rests with the local Tax Assessor subject to specific laws and regulations;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Commissioners of the Borough of Tavistock, that the Tax Assessor, Ron Breining, is hereby authorized to file with the Camden County Board of Taxation all such appeals, included Omitted and Added Assessment Appeals, as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Tavistock; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution accompany any appeal filed by the Tax Assessor with the Camden County Board of Taxation.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 7, 2024.

DENISE K MOULES
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Rubino				
Commissioner Damm				