

**STATE OF NEW JERSEY, COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION 25-2024

2023 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Borough Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5 a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Findings and Questioned Costs” or “Findings and Recommendations”; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Findings and Questioned Costs” or “Findings and Recommendations”, as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refused to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Borough of Tavistock, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Joseph Del Duca
Mayor

Attest:

Denise Moules
Clerk

I hereby certify that this is a true copy of the resolution passed at the meeting held on September 24, 2024.

(SEAL)

DENISE K. MOULES, CLERK

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY, COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION 26-2024

**RESOLUTION APPROVING THE NEW GOVERNMENT RECORD COUNCIL PUBLIC
RECORD REQUEST FORM AND NEW OPRA PROCEDURES**

WHEREAS pursuant to amendments made to the Open Public Records Act to take effect on September 3, 2024, it is necessary for the Borough of Tavistock to adopt the official Record Request Form established by the Department of Community Affairs Government Records Counsel;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Tavistock, County of Camden, State of New Jersey, that for the reasons as stated above, it hereby approves adoption of the official Government Record Counsel Request Form and this form is to be used by all persons or entities seeking a public record from the Borough of Tavistock; and

BE IT FURTHER RESOLVED that this Form shall be posted on the Borough’s website and made available in the Borough Clerk’s Office for any person or entity making a request for public information from the Borough of Tavistock.

BE IT FURTHER RESOLVED this Resolution shall take effective immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

STATE OF NEW JERSEY, COUNTY OF CAMDEN

BOROUGH OF TAVISTOCK

RESOLUTION 27-2024

**AUTHORIZING A CLOSED SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTUAL,
PERSONNEL AND/OR ATTORNEY/CLIENT PRIVILEGED MATTERS**

WHEREAS, the Governing Body of the Borough of Tavistock needs to discuss attorney/client privileged and contractual matters in closed session following the Commissioner Meeting to be held September 24, 2024; and

WHEREAS, N.J.S.A. 10:4-12(b) provides for the exclusion of the public from such discussions;

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Tavistock as follows:

1. The Governing Body shall hold a closed session for the purpose of discussion of the aforementioned subjects following the Commissioner Meeting on September 24, 2024.
2. The Governing Body shall disclose to the public the results of such discussion at such times as formal action, if any, is taken on said subject matters and the matter is determined to be no longer sensitive.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				