

**Minutes of Meeting**

The meeting of the Board of Commissioners was held on the above date at 6:00 p.m. as a remote meeting in accordance with the amended Open Public Meetings Act. Mayor Del Duca called the meeting to order.

Pledge to the flag:

Sunshine Notice:

Roll Call: Mayor Del Duca  
Commissioner Del Duca  
Commissioner Mack-Allen – absent with prior notice

Approval of Minutes: September 26, 2023 - Commissioner Meeting

Motion to approve: Commissioner Del Duca, Mayor Del Duca 2nd  
Roll Call: Mayor Del Duca – Yes  
Commissioner Del Duca – Yes

Approval of bill list: \$ 5,590.03

Motion to approve: Commissioner Del Duca, Mayor Del Duca 2nd  
Roll Call: Mayor Del Duca – Yes  
Commissioner Del Duca – Yes

Ordinance Public Hearing and Adoption:

3-2023 Flood Plain Management Regulation Ordinance

Public Hearing: No comments

Discussion:

Mayor Del Duca reviewed the ordinance and discussed it with the engineer. They reviewed the map and the only areas affected are on the golf course by the waterways. It does not affect any homes or structures on the golf course. This ordinance is a model ordinance from the Department of Environmental Protection and it is appropriate to adopt these regulations.

Solicitor Platt noted for the record that the Tavistock Planning Board met prior to this meeting to confirm the ordinance is consistent with the Master Plan and the DEP also reviewed the ordinance and accepted the ordinance.

Motion to approve: Commissioner Del Duca, Mayor Del Duca 2nd  
Roll Call: Mayor Del Duca – Yes  
Commissioner Del Duca – Yes

Resolution Read by Consent Agenda:

Resolution #24-2023 2022 Audit Resolution

Resolution #25-2023 Approving Personnel Manual

Solicitor Platt confirmed that the Employment Practices Best Practice Checklist will be submitted to the Joint Insurance Fund by the Borough Clerk upon confirmation that all requirements are fulfilled.

Motion to approve: Commissioner Del Duca, Mayor Del Duca 2nd  
Roll Call: Mayor Del Duca – Yes  
Commissioner Del Duca – Yes

Old business: None

New business:

The 2024 Reorganization Meeting will be scheduled for Tuesday, January 2, 2024. The Borough Clerk will confirm the time with the Commissioners and prepare the resolution for the November agenda.

Public Participation: None

Motion to adjourn: Commissioner Del Duca, Commissioner Del Duca 2nd  
Roll Call: All in favor

Meeting Adjourned at 6:09 p.m.

Respectfully submitted,

Denise K. Moules, Borough Clerk