

STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK

RESOLUTION No. 19-2023

CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under
Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Borough of Tavistock, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on March 28, 2023.

DENISE K MOULES
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION No. 20-2023

TO INTRODUCE THE 2023 MUNICIPAL BUDGET OF THE BOROUGH OF TAVISTOCK

BE IT RESOLVED, that the following statement of revenues and appropriations shall constitute the Local Municipal Budget for the year 2023;

BE IT FURTHER RESOLVED, that the said budget be published in the Retrospect Newspaper in the edition of April 7, 2023 as follows:

A hearing on the budget and tax resolution will be held virtually on May 23, 2023, at 6:00 o'clock p.m., at which time and place objections to said budget and tax resolution of the Borough of Tavistock for the year 2023 may be presented by taxpayers or other interested persons. Access to the meeting will be available on the Borough website.

Summary of General Section of Budget

Current Fund

Municipal Purposes within "CAPS"	\$	180,886.00
Municipal Purposes excluded from "CAPS"	\$	755.00
Deferred Charges excluded from "CAPS"	\$	2,000.00
Reserve for Uncollected Taxes	\$	0.00
Total General Appropriations	\$	183,641.00
Less: Anticipated Revenues	\$	15,865.00
Amount to be Raised by Taxation	\$	167,776.00

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA
Mayor

ATTEST:

DENISE K MOULES
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on March 28, 2023.

DENISE K MOULES
Clerk

**STATE OF NEW JERSEY – COUNTY OF CAMDEN
BOROUGH OF TAVISTOCK**

RESOLUTION NO. 21-2023

**AUTHORIZING A MUNICIPAL LEVY AND APPROPRIATION CAP REFERENDUM
ON APRIL 25, 2023**

WHEREAS, N.J.S.A. 40A:4-45.45 provides that in preparation of its budget, a municipality shall, subject to certain statutory exceptions, limit any increase in its allowable municipal tax levy to two (2%) percent over the previous year's tax levy; and

WHEREAS, N.J.S.A. 40A:4-46, permits a municipality to increase its allowable tax levy by a percentage rate greater than otherwise authorized where said increase is approved by referendum; and

WHEREAS, N.J.S.A. 40A:4-53(i) provides that in preparation of its budget a municipality may add to its allowable final appropriation any amount approved by referendum; and

WHEREAS, the Board of Commissioners of the Borough of Tavistock hereby determines that a 21.77 % increase in the allowable tax levy, which is a thirty thousand dollars (\$30,000) in excess of the increase in the allowable tax levy, and that an increase of 5.34% or \$9,167.29 over its otherwise allowable final appropriations shall be added, will only become effective upon authorization by the voters by referendum; and

WHEREAS, set forth below are those that have been risen to the need to seek an increase in the allowable tax levy and final appropriation from what would otherwise be provided under the limitations of state law:

Increase in Appropriation Line Items	Amount of Increase
Audit Service – O/E	\$7,500.00
Legal Services – O/E	\$3,500.00
Engineering – O/E	\$1,500.00
Police – O/E	\$3,500.00
Fire – O/E	\$2,500.00
Road Repair and Maintenance – O/E	\$1,500.00
Social Security – O/E	\$1,400.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Borough of Tavistock, County of Camden, State of New Jersey that the question to be placed on the ballot shall be as follows:

Public Question

“Shall the Board of Commissioners of the Borough of Tavistock be authorized to increase its adjusted tax levy by \$30,000 more than the allowable tax levy which is 21.77% more than the allowable adjusted tax levy as provided by N.J.S.A. 40A:4-45.44 *et seq.* and shall be authorized to increase to adopt the 2023 Municipal Purposes Budget in excess of the increase limitation by 5.34% or \$9,167.29 as provided by N.J.S.A. 40A:4-45.3(i).”

Explanatory Statement

The following identifies the changes in appropriations or revenues that warranted the Board of Commissioners’ decision to ask the public question.

Increase in Appropriation Line Items	Amount of Increase
Audit Service – O/E	\$7,500.00
Legal Services – O/E	\$3,500.00
Engineering – O/E	\$1,500.00
Police – O/E	\$3,500.00
Fire – O/E	\$2,500.00
Road Repair and Maintenance – O/E	\$1,500.00
Social Security – O/E	\$1,400.00

Explanatory Statement (Cont'd)

The Borough has historically been conscious of implementing cost-savings measures, such as utilizing shared-services and renting space in lieu of purchasing a building for the administration of Borough operations. In recent years, due to the limited source of revenues available, the Borough has utilized surplus to help offset rising costs. On average for the past four years, the surplus utilized represented 14% of the total anticipated revenues. The inability to re-generate surplus at previous levels has also contributed to the depletion of surplus available for use. This coupled up with small but persistent increases in costs and expenses, it has become necessary for the Borough to request an increase in the tax levy over the allowable property tax levy cap. The Borough is requesting an increase in the Levy and Appropriations to continue to provide the basic services to its residents.

A “yes” vote will authorize the Board of Commissioners of the Borough of Tavistock to adopt the budget that was introduced and published that provided for an increase in the tax levy over the allowable property tax levy cap, and an increase in the allowable municipal purposes appropriations over the amount authorized by State law at the rate of increase described in the ballot question.

A “no” vote means that the Board of Commissioners must amend the budget through appropriation reductions or allowable non-property tax revenue increase in order to adopt the budget within the tax and appropriation increase limits set forth by law.

BE IT FURTHER RESOLVED, that said referendum be, and the same is scheduled for April 25, 2023, between the hours of 6:00 A.M. and 8:00 P.M. prevailing time, in the manner provided by statute.

BE IT FURTHER RESOLVED, that a public hearing on the budget will be held at the Borough of Tavistock public meeting to be held on May 23, 2023 at 6:00 P.M. via Zoom (instructions can be obtained on the Borough website), at which time and place objections to said budget may be presented by taxpayers or other interested parties.

BE IT FURTHER RESOLVED, that one certified copy of this Resolution, shall be transmitted to the County Clerk of Camden and to the Director of the Division of Local Government Services, within one business day after adoption, but no later than April 3, 2023, within the recorded vote included thereon.

BOROUGH OF TAVISTOCK

JOSEPH DEL DUCA, Mayor

ATTEST:

DENISE K. MOULES, Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on March 28, 2023.

DENISE K. MOULES, Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioners Mack-Allen				
Commissioner Del Duca				