

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION #01-2023**

**SETTING THE DATES FOR 2023 COMMISSIONER MEETINGS**

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is an Annual Notice of Public Meetings of the Borough of Tavistock Commissioners for 2023 to be held via virtual meeting or at the Tavistock Borough Hall.

**Tuesday, January 24, 2023**  
**Tuesday, February 28, 2023**  
**Tuesday, March 28, 2023**  
**Tuesday, April 25, 2023**  
**Tuesday, May 23, 2023**  
**Tuesday, June 27, 2023**

**Tuesday, July 25, 2023**  
**Tuesday, August 22, 2023**  
**Tuesday, September 26, 2023**  
**Tuesday, October 24, 2023**  
**Tuesday, November 28, 2023**  
**Friday, December 26, 2023**

**BE IT HEREBY RESOLVED** by the Commissioners of the Borough of Tavistock have established the Commissioner Meetings dates for 2023.  
**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

\_\_\_\_\_  
DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK

RESOLUTION No. 02-2023

RESOLUTION FOR 2023 TEMPORARY BUDGET

**WHEREAS**, the Board of Commissioners of the Borough of Tavistock is required pursuant to N.J.S.A. 40A: 4-19 to provide that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the total appropriation in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$152,697.00; and

**WHEREAS**, 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$40,078.24 and

**NOW THEREFORE, BE IT RESOLVED** that the 2023 temporary appropriation prepared by the Finance Officer in the sum of \$40,078.24 for Current Fund expenditures is hereby approved; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution setting forth each line item shall be made available through the Municipal Clerk for public review.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

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DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION No. 3-2023**

**RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL  
BOROUGH SOLICITOR FOR THE BOROUGH OF TAVISTOCK**

**WHEREAS**, there exists a need for Borough Solicitor; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

**NOW, THEREFOR, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Stuart Platt, Esquire to be the Borough Solicitor for the Borough of Tavistock during the year 2023.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

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DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK

RESOLUTION No. 4-2023

RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL  
BOROUGH AUDITOR FOR THE BOROUGH OF TAVISTOCK

WHEREAS, there exists a need for a Borough Auditor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Jennifer Bertino of Bowman & Company LLP to be the Borough Auditor for the Borough of Tavistock during the year 2023.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

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DENISE K MOULES  
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK

RESOLUTION No. 5-2023

RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL  
BOROUGH ENGINEER FOR THE BOROUGH OF TAVISTOCK

WHEREAS, there exists a need for a Borough Engineer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Tim Staszewski of Remington & Vernick for the Borough of Tavistock during the year 2023.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

BOROUGH OF TAVISTOCK

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

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DENISE K MOULES  
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION No. 6-2023**

**RISK MANAGEMENT CONSULTANT  
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Governing Body of Tavistock Borough has resolved to join Camden County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis and;

**WHEREAS**, the Bylaws of said Fund permit each municipality to appoint a RISK MANGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

**NOW, THEREFOR, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Connor Strong & Buckelew as its Risk Management Consultant for the Borough of Tavistock during the year 2023.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

\_\_\_\_\_  
DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK

RESOLUTION No. 7-2023

RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL  
PLANNING SERVICES FOR THE BOROUGH OF TAVISTOCK

WHEREAS, there exists a need for a Borough Planner; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Commissioners of the Borough of Tavistock as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Leah Furey Bruder of LFB Planning for the Borough of Tavistock during the year 2023.
2. This contract is awarded without competitive bidding as a “Professional Service” under the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. A copy of this resolution shall be published in the Retrospect newspaper as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

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DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION No. 8-2023**

**DESIGNATING LEGAL NEWSPAPERS FOR 2023**

**WHEREAS**, Section 3D of the “Open Public Meetings Act”, Chapter 231 P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the Official Newspaper; and

**WHEREAS**, these newspapers designated by this body must be the ones which have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Borough of Tavistock, County of Camden, State of New Jersey, as follows:

1. The Courier Post Newspaper located at Cuthbert Boulevard and Hampton Road, Cherry Hill, NJ, and the Retrospect Newspaper of 732 Haddon Avenue, Collingswood, NJ, are hereby designated to receive all notices of meetings as required under the “Open Public Meetings Act”.
2. It is the opinion of this body that the Courier Post Newspaper and the Retrospect Newspaper have the greatest likelihood of informing the public within the jurisdictional area of this body of such meeting.
3. This resolution shall take effect immediately.

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Borough of Tavistock, that the Courier Post Newspaper and the Retrospect Newspaper be and are hereby designated as the Legal Newspapers of the Borough of Tavistock for the year 2023.

**BOROUGH OF TAVISTOCK**

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JOSEPH DEL DUCA  
Mayor

ATTEST:

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DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				



**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION No. 9-2023**

**RESOLUTION DESIGNATING DEPOSITORY FOR THE BOROUGH OF TAVISTOCK**

**WHEREAS**, R.S. 40A:4-63 provides that monies held in any separate fund shall be treated as monies held in trust for the purpose for which such separate fund was treated and shall not be diverted to any other purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Commissioners of the Borough of Tavistock that First Colonial Community Bank of New Jersey shall be the depositories for the following accounts:

1. Current Fund
2. Payroll Account

**BE IT FURTHER RESOLVED**, that the Municipal Clerk/Chief Financial Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Municipal Clerk/Chief Financial Officer and the Deputy Municipal Clerk. In the absence of the Municipal Clerk/Chief Financial Officer, the Deputy Municipal Clerk shall sign in her place along with the Tax Collector.

**BE IT FURTHER RESOLVED**, that upon transition of funds to First Colonial Community Bank, the Municipal Clerk/Chief Financial Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Municipal Clerk/Chief Financial Officer and the Deputy Municipal Clerk. In the absence of the Deputy Municipal Clerk, the Tax Collector shall sign in her place.

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

\_\_\_\_\_  
DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK  
RESOLUTION # 10-2023**

**RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A:5-14 requires all municipalities in the State of New Jersey to adopt a cash management plan that is subject to the annual audit;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Commissioners of the Borough of Tavistock that the following requirements shall be adhered to:

The Borough Governing Body shall annually designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Borough Governing Body deems necessary. Such resolution shall be deemed a part of the cash management plan.

The Borough Governing Body shall annually establish by resolution adopted at its annual reorganization meeting the required signatories to the municipal bank accounts.

All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest bearing account in the name of the Borough of Tavistock, or shall be turned over to the treasurer within 48 hours of receipt.

All revenues received by the Municipal Clerk, Chief Financial Officer and Tax Collector shall be deposited to interest bearing accounts in the legal depositories.

No municipal funds shall be disbursed prior to approval of the Borough Governing Body except for debt service payments, investments, payroll turnovers to agencies and discount vouchers. Debt service payments and discount vouchers must be ratified after payments.

It shall be the responsibility of the Chief Financial Officer to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds in commercial banks, savings banks, savings and loans, etc., the treasurer shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. The Chief Financial Officer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place the funds in any such legal investment, unless otherwise restricted by the Governing Body. The Chief Financial Officer shall report monthly all investment transactions as required by N.J.S.A. 40A:5-15.2 to the Governing Body.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Borough of Tavistock that this resolution shall take effect immediately upon adoption.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION # 11-2023**

**AUTHORIZE APPROVING EXPENSES PRIOR TO RATIFICATION BY THE BOROUGH OF  
TAVISTOCK BOARD OF COMMISSIONERS AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS  
FOR 2023**

**WHEREAS**, the Borough Chief Financial Officer and Borough Administrator are responsible to pay for services rendered and payroll obligations; and

**WHEREAS**, the Board of Commissioners meetings do not always coincide with paying the obligation for services and payroll in a timely manner and it is sometimes necessary to make these payments prior to the next regularly scheduled council meeting; and

**WHEREAS**, the Chief Financial Officer and Borough Attorney have advised that the governing body may provide for the pre-payment of these items by resolution so that they may be paid in a timely manner without penalty when necessary;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Commissioners of the Borough of Tavistock, County of Camden, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, telephone, etc.);
2. Borough payroll and related agencies;
3. Governmental fees and other statutory payments (school, county and state fees);
4. Bills pertaining to the advertising, printing and mailing costs of the Borough;
5. Supplies and/or materials needed so long as they are provided for in the Budget;
6. And other items of expense with written approval from the Chief Financial Officer.

**BOROUGH OF TAVISTOCK**

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JOSEPH DEL DUCA, MAYOR

ATTEST:

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DENISE K. MOULES, CLERK

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION No. 12-2023**

**RESOLUTION DESIGNATING  
THE BOROUGH’S PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Tavistock, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

**WHEREAS**, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency’s contracting procedures;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Commissioners of the Borough of Tavistock, that the Municipal Clerk, Denise K. Moules, is hereby appointed as the P.A.C.O. for the Borough of Tavistock for a term expiring December 31, 2023.

**BOROUGH OF TAVISTOCK**

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JOSEPH DEL DUCA  
Mayor

ATTEST:

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DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	Yes	No	Abstain	Absent
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION NO. 13-2023**

**AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF TAVISTOCK  
AND BOROUGH OF BARRINGTON RELATIVE TO BARRINGTON PROVIDING OFFICE  
SUPPORT SERVICES**

**WHEREAS**, the Borough of Barrington is a municipal entity organized under the laws of the State of New Jersey and located in Camden County ("Barrington"); and

**WHEREAS**, the Borough of Tavistock (hereinafter "Tavistock") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

**WHEREAS**, Tavistock and Barrington have agreed to have Barrington provide office support services to conduct municipal business pursuant to N.J.S.A. 40A:65-1, et seq.; and

**WHEREAS**, Tavistock and Barrington intend by virtue of this document to set forth the terms and conditions of this Agreement; and

**WHEREAS**, the proper and respective municipal officials will be authorized to execute this Shared Services Agreement pursuant to the Ordinances and Resolutions of the Barrington Borough Council and the Tavistock Board of Commissioners, attached hereto and made a part of this Agreement; and

**WHEREAS**, this Resolution is necessary to permit the Mayor and Borough Clerk of the Borough of Tavistock to execute this Shared Services Agreement on behalf of the Borough of Tavistock;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Commissioners of the Borough of Tavistock, County of Camden, State of New Jersey that, pursuant to Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the Shared Services Agreement, a copy of which is attached hereto as Exhibit "A", authorizing the sharing of the services provided by the Borough of Barrington for office support services by the Borough of Tavistock, be and hereby is approved.

BOROUGH OF TAVISTOCK

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JOSEPH DEL DUCA, MAYOR

ATTEST:

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DENISE K. MOULES, CLERK

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION #13-2023**

**AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF TAVISTOCK  
AND BOROUGH OF BARRINGTON RELATIVE TO BARRINGTON PROVIDING OFFICE  
SUPPORT SERVICES**

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K. MOULES, CLERK

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION No. 14 - 2023**

**AUTHORIZING THE APPOINTMENT OF THE COMMISSIONER TO THE CAMDEN COUNTY JOINT  
INSURANCE FUND**

**WHEREAS**, the Borough of Tavistock participates in the Camden County Joint Insurance Fund (The "Fund") which was created for the purpose of self-insuring property and casualty insurance; and

**WHEREAS**, the Bylaws of the "Fund" calls for the appointment of a commissioner to the "Fund" from each participating municipality; and

**WHEREAS**, the appointment of the Commissioner expired and the Board of Commissioners wish to appoint such Commissioner to said "Fund" for a two-year term; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Tavistock, County of Camden, State of New Jersey, that Terry Shannon, Deputy Municipal Clerk is hereby appointed as Commissioner on January 1, 2023, for a two-year term that will expire December 31, 2024; and

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Borough of Tavistock that this Resolution shall take effect immediately upon adoption.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

\_\_\_\_\_  
DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION #15-2023**

**SETTING INTEREST RATE CHARGES FOR DELINQUENT TAXES  
IN THE BOROUGH OF TAVISTOCK FOR 2023**

**BE IT RESOLVED**, by the Commissioners of the Borough of Tavistock that the interest rate to be charged for Delinquent Taxes and Assessments for the Year 2023 shall be charged at the rate of eight (8) percent per annum; and

**BE IT FURTHER RESOLVED**, that a grace period of ten (10) days shall be allowed before interest shall be collected as provided by Chapter 105, P.L. 1965 (Amending R.S. 54:4-67); and

**BE IT FURTHER RESOLVED**, that the interest rate to be charged on any Delinquent Tax or Assessment in excess of \$1,500.00 shall be charged at the rate of eighteen (18) percent per annum.

**BE IT FURTHER RESOLVED**, that an additional penalty of 6% shall be levied on the amount of the delinquencies in excess of \$10,000.00.

**BE IT FURTHER RESOLVED**, that on all Tax Title Liens, an additional redemption penalty shall be charged as follows: 2% penalty on the amount due over \$200.00 up to \$5,000.00; 4% up to \$10,000.00 and 6% in excess of \$10,000.00.

\_\_\_\_\_  
**JOSEPH DEL DUCA**  
Mayor

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
**DENISE MOULES**  
Borough Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				



STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK

RESOLUTION No. 16-2023

RESOLUTION AUTHORIZING THE RE-APPOINTMENT  
OF REGISTRAR AND DEPUTY REGISTRAR

WHEREAS, N.J.S.A. 26:8-13 requires every Municipality to appoint a local Registrar and Deputy Registrar every three years; and

WHEREAS, Terry Shannon has been serving in the role of Registrar and Eileen Holcombe has been serving in the role at Deputy Registrar;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Borough of Tavistock that Terry Shannon and Eileen Holcombe is hereby respectively reappointed to the position of Registrar and Deputy Registrar for the Borough of Tavistock for the term of January 1, 2023 to December 31, 2025.

BOROUGH OF TAVISTOCK

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

\_\_\_\_\_  
DENISE K MOULES  
Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Del Duca				
Commissioner Mack-Allen				

**STATE OF NEW JERSEY – COUNTY OF CAMDEN  
BOROUGH OF TAVISTOCK**

**RESOLUTION No. 17-2023**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS, ADDED AND  
OMITTED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE  
CAMDEN COUNTY BOARD OF TAXATION**

**WHEREAS**, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

**WHEREAS**, provision is also allowed for the discovery and correction of errors after establishment of the tax rate;

**WHEREAS**, responsibility for maintenance and correction of the assessment lists rests with the local Tax Assessor subject to specific laws and regulations;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Commissioners of the Borough of Tavistock, that the Tax Assessor, Brian Schneider, CTA, SLREA, is hereby authorized to file with the Camden County Board of Taxation all such appeals, included Omitted and Added Assessment Appeals, as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Tavistock; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution accompany any appeal filed by the Tax Assessor with the Camden County Board of Taxation.

**BOROUGH OF TAVISTOCK**

\_\_\_\_\_  
JOSEPH DEL DUCA  
Mayor

ATTEST:

\_\_\_\_\_  
DENISE K MOULES  
Clerk

**CERTIFICATION**

The foregoing Resolution was duly adopted at a meeting of the Board of Commissioners of the Borough of Tavistock on January 5, 2023.

\_\_\_\_\_  
DENISE K MOULES  
Clerk

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Del Duca				
Commissioner Mack-Allen				
Commissioner Del Duca				