

**Minutes of Meeting**

The regular meeting of the Tavistock Planning Board was held on the above date at 6:15 p.m. as a remote meeting in accordance the amended Open Public Meetings Act. Chairman Del Duca called the meeting to order.

Pledge to the flag:

Sunshine Notice:

*This is a meeting of the Tavistock Planning Board. Notice is given to the newspapers serving the Borough and posted on the bulletin board at Tavistock Country Club; wherein, it is stated that this Board will meet this time and this place. The Tavistock Planning Board Meeting will be held as a Virtual Zoom Meeting, until such time that the location of the meeting will change through the adoption of an official Resolution.*

*This Board is a quasi-judicial Board therefore this meeting shall be conducted in a similar manner to a judicial proceeding. Decorum appropriate to a judicial hearing must be maintained at all times and any questions or comments must be limited to issues that are relevant to what the Board may legally consider in reaching a decision.*

Roll Call:

Present: Joseph Del Duca, Mindy Del Duca

Colin Mack-Allen was present for roll call. Mr Mack-Allen was recused and left meeting.

Swearing in by Donna Sigel Platt:

Timothy Staszewski, Borough Engineer, Remington and Vernick

Steven Wolschina, Brown & Connery, LLP

Business: Site Plan Waiver / Applicant: Tavistock Country Club

Property: Block 1, Lot 1 owned by Tavistock Country Club

Steven Wolschina representative for Tavistock Country Club provided a brief overview of the site plan waiver. The Tavistock Country Club is requesting to add a Pavilion to the parking lot. It will be a minimal structure and will be used for storage. The Pavilion does not need a variance and will not affect the footprint of the area.

Chairman Del Duca confirmed there is no impervious coverage and agrees it is a de minimis structure. Chairman requested a summary from the Borough Engineer.

Timothy Staszewski, Engineer, Remington and Vernick issued a review letter dated June 8, 2022. There are no objections to the structure. There are no set back requirements that are breached upon and there are no stormwater concerns. Applicant would need to testify to any outside requirement for code official permitting.

Public participation: None

Chairman Del Duca reviewed the submission. There are no bulk variances required. It is a small addition to the Club, and he does not see any impact on any neighbors or the having a negative impact to the Zoning Plan or Master Plan for the Borough.

A motion was made to grant the site plan waiver with the condition of the construction permits and the color would be consistent with the surrounding buildings.

Motion to Approve: Joseph Del Duca, Mindy Del Duca 2nd

Roll Call: Joseph Del Duca – Yes; Mindy Del Duca – Yes

Approval of the December 28, 2021 will be tabled to the next meeting.

Motion to adjourn: Joseph Del Duca, Mindy Del Duca-2nd

Roll Call: All in favor

Meeting Adjourned at 6:25 p.m.

Respectfully submitted,

Denise K. Moules, Planning Board Secretary

Dated: July 11, 2022