

**Minutes of Meeting**

The regular meeting of the Tavistock Planning Board was held on the above date at 6:18 p.m. as a remote meeting in accordance the amended Open Public Meetings Act. Chairman Del Duca called the meeting to order.

Pledge to the flag:

Sunshine Notice:

*This is a meeting of the Tavistock Planning Board. Notice is given to the newspapers serving the Borough and posted on the bulletin board at Tavistock Country Club; wherein, it is stated that this Board will meet this time and this place. The Tavistock Planning Board Meeting will be held as a Virtual Zoom Meeting, until such time that the location of the meeting will change through the adoption of an official Resolution.*

*This Board is a quasi-judicial Board therefore this meeting shall be conducted in a similar manner to a judicial proceeding. Decorum appropriate to a judicial hearing must be maintained at all times and any questions or comments must be limited to issues that are relevant to what the Board may legally consider in reaching a decision.*

Roll Call:

Present: Joseph Del Duca, Colin Mack-Allen, Mindy Del Duca

Office Oath of Public Official:

Planning Board Member: Joseph Del Duca, Colin Mack-Allen, Mindy Del Duca

Borough Engineer: Timothy Staszewski

Appointment of Chairperson: Nominated Joseph Del Duca  
Mindy Del Duca, Colin Mack-Allen 2nd

Roll Call: Joseph Del Duca – Yes; Colin Mack-Allen – Yes; Mindy Del Duca – Yes

Appointment of Secretary: Nominated Denise Moules  
Joseph Del Duca, Colin Mack-Allen 2nd

Roll Call: Joseph Del Duca – Yes; Colin Mack-Allen – Yes; Mindy Del Duca – Yes

Appointment of Professionals: Nominated Stuart Platt, Solicitor / Timothy Staszewski, Engineer  
Joseph Del Duca, Mindy Del Duca 2nd

Roll Call: Joseph Del Duca – Yes; Colin Mack-Allen – Yes; Mindy Del Duca – Yes

Business: Minor Subdivision / Applicant: Tavis Holding Trust

Property: Block 1, Lot 5 owned by Tavis Holdings Trust

Block 1, Lot 6 owned by Tavistock Country Club

Catherine Ward representative for Tavis Holding Trust provided a brief overview of the subdivision confirming documentation was distributed. There is an agreement with the Tavistock Country Club to change the boundaries.

Jesse Dougherty, Engineer from Marathon Consultants, 3 Killdeer Court, Suite 302, Swedesboro, NJ, 08085 representing Tavis Holding Trust. Credentials were accepted.

Timothy Staszewski, Engineer, Remington and Vernick, 2059 Springdale Road, Cherry Hill, NJ 08109 representing the Borough of Tavistock. Credentials were accepted.

Mr. Dougherty stated that the subdivision would be to move 20,000 sq. ft. to Block 1 / Lot 5 from Block 1 / Lot 6. There are no negative adjustments. There is no issue with the reduction of non-conforming Lot 6.

Mr. Staszewski evaluated the Review Letter dated November 15, 2021. There is no issue with the non-conforming lot.

A motion was made to grant the minor subdivision application with the requested variance with the specified conditions.

Roll Call: Joseph Del Duca – Yes; Colin Mack-Allen – Yes; Mindy Del Duca – Yes

Public participation: None

Motion to adjourn: Colin Mack-Allen, Mindy Del Duca 2nd

Roll Call: All in favor

Meeting Adjourned at 6:40 p.m.

Respectfully submitted,

Denise K. Moules, Planning Board Secretary

Dated: December 28, 2021